



Director: Rachel Tuffin  
 Position: Director of Knowledge and Innovation

Expenses covering period: 1 April to 30 June 2019

Date	Start point and destination	Purpose	Travel (all air and rail travel is at standard class or equivalent)					Other (inc hospitality)	Method of Payment eg, cash, tRIPS	Total Cost £
			Air	Rail	Hire car/ petrol	Taxi	Accom/ Meals			
05/04/2019	London to Edinburgh	Speak at Edinburgh ESRC	200.56 Reclaimed						TRIPS	200.56
23 & 24/04/2019	London to Durham Darlington to London	Exec. Monthly meeting at Harperley Hall		99.50			O/night accom on site		TRIPS	99.50
01/05/2019	London to Southampton	Lead workshop at BEAM conference		50.30					TRIPS	50.30
07 & 08/05/2019	London to Durham Darlington to London	College Main Board meeting		99.50			O/night accom on site		TRIPS	99.50
04/06/2019	London to Ryton	Open Induction day + intro meetings with new staff		30.50					TRIPS	30.50
05/06/2019	London to Birmingham	Contact mtgs with West Midland Force		100.50					TRIPS	100.50